

Sutton Valence Neighbourhood Plan Group

Meeting Held 3rd May 2016 7.30PM

Present: Barry Armstrong, Peter Coleman, Eve Poulter, John Davis, Eileen Riden

Administrator: Janet Burnett / Lorraine Cook

- 1) Apologies for absence received from Mark Lordon, Brian Jones
- 2) Minutes of meeting 5th April 2016 were agreed
- 3) Meeting with Flo Churchill BA reported:
 1. Possible that draft plan could be ready by end of 2016, early 2017
 2. Good evidence base being achieved
 3. Website needs to be up and running
 4. Working Committees need more members and meeting at least once a month
 5. Not successful at meeting timetables
 6. Policies need to be put together Churchill & Churchill offered to write these.
 7. Go to public meeting as soon as possible

Actions:

 - Timetable to be put together
 - A drive needed to recruit committee members
 - PC is in the process of writing policies
 - PC to contact Churchill & Churchill & put together several policies for the steering group to look at.
- 4) NP Website - PC reported on the NP website that is being created. It was agreed that work on this commence.
- 5) Working Committee reports
- 6) Infrastructure - PC reported earlier
- 7) Planning - no-one attended
- 8) Roads and Transport - JD updated the meeting
- 9) Business - BA updated the meeting
- 10) Housing Survey update - EP updated the meeting on the final version that has gone to ACRK
- 11) Upcoming meeting with MBC discussed
- 12) Finance - Report to be circulated
- 13) Annual Parish Meeting - PC to address the meeting